

GUIDELINES FOR CONDUCTING ELECTIONS FOR OFFICES IN THE HONOR SOCIETY OF PHI KAPPA PHI

The Honor Society of Phi Kappa Phi must set an unquestionable example in carrying out the selection of its officers at the chapter, divisional, and Society levels. The following guidelines have been approved by the Board of Directors to govern the election process of officers at all levels within the Society:

- Chapters should encourage qualified members to seek nominations for open offices. A representative slate of qualified candidates is desirable for each office open for election to provide voting delegates an opportunity to make a choice.
- Candidates will submit information as requested by the Nominating Committee that includes:
 - a Candidate Form which includes biographical information
 - a high-resolution photograph (headshot only, please)
 - a short video response to a prompt pertinent to the position they are running for
- All materials of slated candidates will be distributed to the voting delegates of the 2022 Convention and will be available to all members on the website 30 days prior to the date of the convention. **No other campaign materials may be distributed or displayed, including computer graphic presentations.**
- Candidates should be prepared to respond to questions regarding their opinions, ideas, and positions on activities and topics concerning Phi Kappa Phi from chapters, members, and/or official voting delegates attending the 2022 Convention.
- Chapters, members, and/or official voting delegates should review and evaluate all available information about a candidate prior to making a decision and casting a vote.
- Members of Phi Kappa Phi may seek and hold only one office at a time.
- Candidates for an office should conduct themselves in a manner that enhances the mission and image of the Society.
- Overt or flagrant campaign tactics, like those commonly utilized in political elections, must be avoided.
- No member, having good qualifications and desiring to seek an office through the prescribed election process, should be discouraged from doing so.
- Compliance with this policy will assure that capable, well-qualified members are selected for all offices in The Honor Society of Phi Kappa Phi. Candidates not elected should not be perceived as unqualified. There will be other opportunities for them to volunteer within the Society. All members are encouraged to continue to contribute to achieving the goals and enhancing the standards of The Honor Society of Phi Kappa Phi.