



Personal Financial Planning

This course will be an overview of: Basic personal financial planning Establishing and using a budget Income tax planning Retirement, college, and estate planning

Field of Study: Specialized Knowledge

Instructor(s): Timothy F. Gearty

Credit(s): 2.00

Course Format: On Demand

Qualifies For: Financial

Prerequisites: None

Course ID:

12706/13878

Knowledge Level: Basic

Advanced Preparation: None

Publication Date: 03/30/2020

Planned Expiration: 03/30/2021

Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Recognize the primary reasons to make personal financial plans
- Define the fundamental economic principles that influence and inform personal financial planning
- Apply financial planning goals and information when creating a personal budget
- Recognize important income tax planning strategies
- Name the characteristics of various tax-advantaged accounts when planning for personal income tax
- Recognize options available when taking out and refinancing debt
- Identify options to plan financially for education expenses for children
- Recognize pros and cons of purchasing a second home
- Identify advantages and disadvantages of different retirement planning options
- Recognize the key issues associated with estate planning





Accounting Standards Updates (ASUs) Issued in 2019

This course will be an overview of: ASUs issued by the FASB in 2019

Field of Study: Accounting

Instructor(s): Melisa Galasso

Credit(s): 1.00

Course Format: On Demand

Prerequisites: Prior experience with U.S. GAAP

Course ID: 12668/13835

Advanced Preparation: None

Publication Date: 02/06/2020

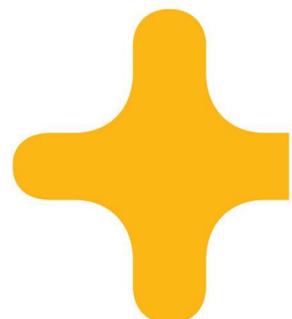
Planned Expiration: 02/27/2021

Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Describe changes to GAAP issued during calendar 2019





Preparing Form 1040 for Tax Year 2019

This course will be an overview of: Filing Considerations Income Inclusions and Exclusions Adjusted Gross Income and Taxable Income Standard Deduction and Itemized Deductions Computing Credits and Total Tax

Field of Study: Taxes
Instructor(s): Tara Fisher
Credit(s): 3.00
Course Format: On Demand
Qualifies For: IRS
Prerequisites: None
Course ID: 12494/13654
Knowledge Level: Basic
Advanced Preparation: None
Publication Date: 01/12/2020
Planned Expiration: 01/30/2021
IRS Approved: Yes
Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Determine filing status
- Understand income inclusions and exclusions
- Calculate adjusted gross income and taxable income
- Compare the standard deduction to itemized deductions
- Compute credits and total tax





Leading Through Emotional Intelligence

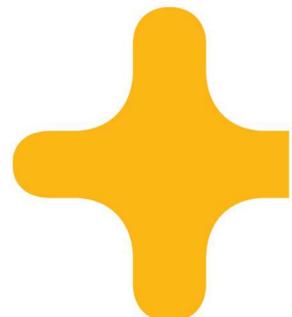
This course will be an overview of: Emotional intelligence; the ability to relate to people, manage difficult situations and influence and inspire others. It is a critical skill in today's business world. You will explore the advantages of further developing your emotional intelligence and increasing your ability to influence and have more empathy for others. You will also learn to see what makes you tick and get ticked off with others. Then you will understand how to best control your emotions and have more influence with others and in difficult situations.

Field of Study: Management Services
Instructor(s): Cheryl Weir
Credit(s): 2.00
Course Format: On Demand
Prerequisites: None
Course ID: 11927/13046
Knowledge Level: Intermediate
Advanced Preparation: None
Publication Date: 11/14/2019
Planned Expiration: 11/29/2020
Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Define emotional intelligence
- Describe the advantages of having emotional intelligence
- Identify different communication styles, communication cues, and how to communicate with each different style
- Outline strategies to gaining endorsement for YOU!
- Determine how to best communicate with your peers, clients, direct reports and supervisors.
- Understand specific emotional intelligence competencies where you may need further development.





Managing a Virtual Team

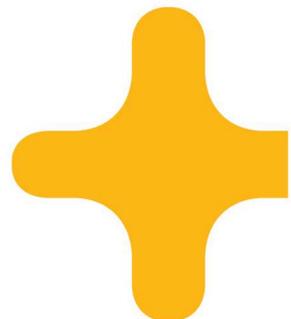
This course will be an overview of: Research on high-performing virtual teams Situations, behaviors and techniques that enhance or deter a virtual team's performance The challenges of the remote team members Virtual meetings that engage the whole virtual team to produce successful results

Field of Study: Management Services
Instructor(s): Krys Moskal Amdurer
Credit(s): 2.00
Course Format: On Demand
Prerequisites: None
Course ID: 9395/10403
Knowledge Level: Basic
Advanced Preparation: None
Publication Date: 10/16/2019
Planned Expiration: 12/30/2020
Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Identify the elements of a high-performing virtual team
- Examine the role of leading a virtual team
- Address challenges of remote team member and cultural differences
- Run effective virtual meetings that engage remote team members
- Evaluate, periodically, how well the team is working and get recommendations for improvement





Change Management

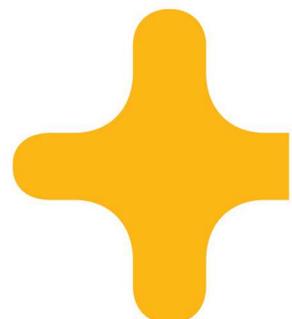
This course will be an overview of: Definition of change management The change management process The roles in change management The change tools Best practices in change management

Field of Study: Management Services
Instructor(s): Krys Moskal Amdurer
Credit(s): 1.00
Course Format: On Demand
Prerequisites: None
Course ID: 10102/11127
Knowledge Level: Basic
Advanced Preparation: None
Publication Date: 01/23/2020
Planned Expiration: 03/30/2021
Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Define change management
- Identify the difference between change management and project management
- Identify the change management process
- Name five change tools
- Name the roles in change management





Drive Organizational Efficiency and Effectiveness Through Control & Performance

The ability to accurately and successfully evaluate performance and link performance to control standards is critical for organizations that seek to maximize effectiveness and efficiency. See how the proper control and performance evaluation techniques, applied to operations, marketing and finance, can ensure companywide success.

Field of Study: Management Services
Instructor(s): Timothy F. Gearty
Credit(s): 3.00
Course Format: On Demand
Prerequisites: None
Course ID: 63/76
Knowledge Level: Basic
Advanced Preparation: None
Publication Date: 09/08/2019
Planned Expiration: 09/29/2020
Provider: Becker Professional Education

Learning Objectives:

Arm yourself with the proven methodologies, understand the important definitions and explore the realistic examples that will position you to apply control and performance evaluations for maximum success. Participants will gain a practical overview of the critical factors for control and performance evaluation as well as the appropriate techniques to control, evaluate and report operations and performance. Quality considerations will also be addressed. After completing the session, you will be able to:

- Define the factors to be analyzed for control and performance evaluation, including those related to regular operations, investments bases & financing costs, and non-financial performance measures.
- Define the techniques to control and evaluate operations, including budgeting, management by exception, variance measures, standard cost systems, benchmarking and the use of contemporary productivity concepts
- Recognize techniques to evaluate and report performance, including responsibility segments and reporting in an organizational setting
- Define the various performance measurement techniques
- Define the role that quality plays within an efficient and effective organization





Power of Positivity

This course will be an overview of: The definitions, characteristics, and benefits of positivity
Different forms of positivity The actions and behaviors that lead to positive life and career
outcomes for you Steps to measure your positivity How to apply positivity to your life and
career

Field of Study: Personal Development

Instructor(s): Greg Conderacci

Credit(s): 2.00

Course Format: On Demand

Prerequisites: None

Course ID: 10758/11786

Delivery Method: Audio

Knowledge Level: Basic

Advanced Preparation: None

Publication Date: 06/26/2019

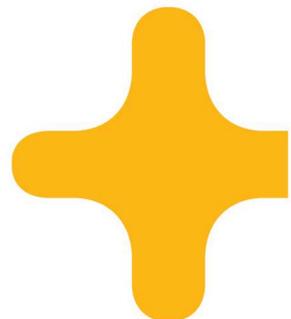
Planned Expiration: 06/29/2020

Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Define positivity
- List the benefits of positivity
- Identify different forms of positivity
- Recognize actions that increase positivity
- Identify ways to measure positivity
- Recognize how to apply positivity to life and career





Stress Management at Work

This course will help participants: Understand the symptoms of stress Identify workplace stress triggers Recognize the emotional and physical impacts of stress Determine the most appropriate coping skills to alleviate stress in the workplace Create a healthy work environment (managers)

Field of Study: Personal Development

Instructor(s): Mike Brown

Credit(s): 2.00

Course Format: On Demand

Prerequisites: None

Course ID: 10116/11141

Delivery Method: Audio

Knowledge Level: Basic

Advanced Preparation: None

Publication Date: 01/23/2020

Planned Expiration: 12/30/2020

Provider: Becker Professional Education

Learning Objectives:

After completing this course, the learner should be able to:

- Understand and recognize the symptoms of stress.
- Identify workplace stress triggers.
- Recognize the emotional and physical impacts of stress.
- Determine the most appropriate coping skills to alleviate stress in the workplace.
- Create a healthy work environment (managers).





Techniques for Project Scope and Time Management

Successful project and engagement managers employ established scope and time management techniques to ensure the timely completion of critical projects. Familiarize yourself with the proven strategies and tools that can guarantee success.

Field of Study: Management Services
Instructor(s): Richard T. DeJohn
Credit(s): 2.00
Course Format: On Demand
Prerequisites: None
Course ID: 60/73
Knowledge Level: Basic
Advanced Preparation: None
Publication Date: 09/08/2019
Planned Expiration: 09/29/2020
Provider: Becker Professional Education

Learning Objectives:

In this session you will examine and learn specifically about project engagement management techniques. At the conclusion of this session you will be able to:

- Scope management techniques -
 - Recognize how to establish project requirements
 - Define and recognize how to prepare a scope statement
 - Recognize the components of a work breakdown structure
 - Identify tools and outputs to verify project deliverables
 - Identify the tools and outputs to manage change control
- Project time management techniques -
 - Define project activities
 - Recognize how to sequence project activities
 - Recognize how to estimate resource utilization
 - Recognize how to estimate project activity durations
 - Identify the steps to create a project schedule

