

RONALD J. TULLEY

College of Liberal Arts
The University of Findlay
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EDUCATION

Doctor of Philosophy, English/Rhetoric (Writing History and Theory), January 2010
Case Western Reserve University, Cleveland, OH

Dissertation Title: *An Exhibitionist's Paradise: Digital Transformations of the Autobiographical Impulse*

Dissertation Committee: William Siebenschuh (chair), Kim Emmons, Thomas K. Fountain, Todd Oakley

Additional Areas of Specialization: Visual Rhetoric; Digital Rhetorical Theory; Computer-Mediated Writing; Rhetoric of Science; Digital Intellectual Property Rights; Technical Communication (Information Design)

Master of Business Administration, Organizational Leadership, May 2004

The University of Findlay, Findlay, OH

Capstone Seminar Paper: *SCO: Banking on Copyright in the New Copyleft World*

Additional Areas of Specialization: E-Commerce; E-Marketing

Master of Arts, English/Technical Communication, May 2001

Bowling Green State University, Bowling Green, OH

Thesis Practica Title: *Water, Water Everywhere: Six Months with the Department of Public Utilities, City of Toledo*

Additional Areas of Specialization: Digital Media; Science and Medical Writing; Career and Technology Education; Instructional Design

Master of Science in Education, Curriculum and Instruction, May 1995

Southern Illinois University at Carbondale, Carbondale, IL

Thesis Title: *A Descriptive Survey of Teachers' Attitudes toward the Implementation of Multicultural Education Programs from a Select Sample of Secondary School Teachers from Southern Cook County, Illinois*

Additional Areas of Specialization: Instructional Design; Secondary Education—English/History

Bachelor of Arts, History, May 1995

Southern Illinois University at Carbondale, Carbondale, IL

Specialization: Nineteenth-Century Urban America; Urban Ethnographies

GPA: Overall 4.00, *Summa Cum Laude*

Bachelor of Arts, English, December 1991

University of Illinois, Chicago, IL

Specialization: Creative Writing, Poetry

Minor: History

GPA: Overall 3.60

ADMINISTRATIVE APPOINTMENTS

Dean, College of Liberal Arts, The University of Findlay, Findlay, OH (July 2014-present)

Interim Director for Online Learning, The University of Findlay, Findlay, OH (May 2013-July 2014)

Chair, English Department, The University of Findlay, Findlay, OH (July 2012-July 2014)

Academic Coordinator for Online Delivery, The University of Findlay, Findlay, OH (July 2012-May 2013)

Director of the Writing Center, Academic Support Center, The University of Findlay, Findlay, OH (August 2009-January 2014)

Interim Chair of the English Department, The University of Findlay, Findlay, OH (January 2012-July 2012)

Co-Director of Technical Communication Area, Department of English, The University of Findlay, Findlay, OH (January 2004-January 2012)

ACADEMIC APPOINTMENTS

Professor of English, Department of English, The University of Findlay, Findlay, OH (March 2016--Present)

Associate Professor of English, Department of English, The University of Findlay, Findlay, OH (March 2010-March 2016)

Graduate Teaching Assistant and Doctoral Fellow, Department of English, Case Western Reserve University, Cleveland, OH (August 2001-April 2009 [teaching duties ceased in 2005])

Assistant Professor of English, Department of English, The University of Findlay, Findlay, OH (August 2003-March 2010)

Adjunct English Instructor, Department of English, Owens Community College, Perrysburg, Ohio (August 2006-May 2007)

Full-time Composition and Literature Instructor, Department of English, The University of Findlay, Findlay, OH (August 2002-May 2003)

Full-time Composition Instructor, General Studies Writing Program, Bowling Green State University, Bowling Green, OH (August 2001-May 2002)

Graduate Teaching Assistant, General Studies Writing Program, Bowling Green State University, Bowling Green, OH (August 1999-May 2001)

English Instructor, Department of English, Pierce College, Lakewood, WA (August 1996-August 1999)

English as a Second Language (ESL); Adult Basic Education (ABE) Writing Instructor, ESL Program, Highline Community College, Des Moines, WA (September 1997-June 1999)

Adjunct English Instructor, Department of English, Joliet Junior College, Joliet, IL (August 1995-August 1996)

Adult Basic Education (ABE)/English Instructor, Department of English, South Suburban College, South Holland, IL (October 1995-May 1996)

Adjunct ESL Instructor, Writing Program, East-West University, Chicago, IL (October 1995-March 1996)

Graduate Teaching and Administrative Assistant, Achieve Writing Lab, Southern Illinois University, Carbondale, IL (August 1993-May 1995)

TEACHING

Department of English, The University of Findlay, Findlay, OH (2002-present)

Graduate Classes

English 601 Thesis: Writing and Oral Defense
English 600 Thesis: Proposal and Literature Review
English 550 Topics in Rhetoric & Composition (Public Rhetoric)
English 502 Digital Media and Composition

Undergraduate Classes

English 490 Advanced Studies in English—Writing Center Practicum
English 415 Advanced Web Design: Online Help and Usability Testing
English 321 Instructions and Manuals: Design and Usability
English 314 Visual Rhetoric
English 309 International Technical Communication
English 307 Critical Perspectives of Nature, Technology, Society, and Culture
English 305 E-Rhetoric and Writing
English 303 Technical Editing
English 301 Project Management and Advanced Topics in Technical Communication
English 282 Introduction to Writing for the Sciences
English 272 Introduction to Technical Communication
English 210 Introduction to Style
English 106 College Writing II: Academic Writing and Research
English 104 College Writing I: Introduction to Academic Writing

Classes taught outside the English Department:

Graduate Classes

EDHR 643 Assessment, Curriculum, Evaluation: Technology Integration
MBA 605 Topics in Marketing and Management

Undergraduate Classes

GEND360 Gender in the Professions
BSLA 270 Power in Society: Use and Abuse
BSLA 315 E-Rhetoric

Department of English, Case Western Reserve University, Cleveland, OH (August 2001–2005)

English 398N Professional and Technical Communication for Engineers
English 150 Expository Writing
SAGES The Seminar Approach to General Education and Scholarship

General Studies Writing Program, Bowling Green State University, Bowling Green, OH (August 1999–May 2002)

GSW 112X Varieties of Writing (Computer-mediated section)
GSW 112 Varieties of Writing
GSW 111 Introduction to Academic Writing

Department of English, Pierce College, Lakewood, WA (August 1996–August 1999)

English 228 British Literature III
English 227 British Literature II
English 226 British Literature I
English 204 The Bible as Literature
English 111 Introduction to Literature
English 103 Composition: Argumentation and Research
English 102 English Composition II
English 101 English Composition I
English 099 Developmental Paragraph Writing
English 098 Developmental Sentence Writing

ABE-ESL Program, Highline Community College, Des Moines, WA (September 1997–June 1999)

ABE-ESL 4 High Intermediate
ABE-ESL 3 Low Intermediate
ABE-ESL 2 Beginning ESL

Department of English, Joliet Junior College, Joliet, IL (August 1995–August 1996)

English 103 American Literature
English 102 Rhetoric II
English 101 Rhetoric I

Department of English, South Suburban College, South Holland, IL (October 1995–May 1996)

Developmental Writing for GED students
Developmental Reading for GED students

Writing Program, East-West University, Chicago, IL (October 1995–March 1996)

ESL (Levels I-IV)

ADDITIONAL TEACHING CREDENTIALS AND CERTIFICATIONS

Quality Matters

- *QM Certification—Master Reviewer* (July 2016-present)
- *QM Certification--Peer Reviewer* (July 2015-present)
- *QM Certification--Independent Applying the QM Rubric (APPQMR)* :
The APPQMR workshop is QM's flagship workshop on the QM Rubric and the process of using the QM Rubric to review online courses.

SCHOLARLY ADVISING

Masters' Thesis Committees, English Department, Master of Arts in Rhetoric and Writing

- Bailey Poland (*chair*, expected defense spring 2017)
- Bobby Beebe (*chair*, expected defense spring 2017)
- Andrew Lewis (*chair*, expected defense spring 2017)
- Moira Rosenbaum (*chair*, expected defense spring 2017)
- Rachel Dortin (*chair*, defended spring 2016)
- Troylin Banks (*chair*, defended spring 2016)
- Lauren Salisbury (*chair*, defended spring 2015)
- David Maynard (second reader, expected defense spring 2017)
- Elizabeth McKinney (second reader, defended fall 2016)
- Stephanie Ries (second reader, defended summer 2015)

PEER-REVIEWED PUBLICATIONS

Textbooks

(*Forthcoming*, 2017) *A Process Approach to Effective Writing in the Health Professions*. A textbook to be published by McGraw Hill.

Edited Collections

(*Forthcoming*, 2017) *Writing and Composing in the Age of MOOCs*. (Under contract with IGI-Global).

Academic Journal Articles

(May 2008) "Is That an Autobiography? Channeling Wittgenstein's Family Resemblances in Self-Life Writing." *Journal of Biography and Autobiography*: Vol. 2, Num. 1.

(April 2008) "Tugging at the Ivy: Acknowledging the Emergence of a Permanent Instructor Class at the American Four-Year Research University." *Journal of the World Universities Forum*: Vol. 1, Num. 1.

(January 2008) "Is There *Techné* in My Logos? On the Origins and Evolution of the Ideographic Term Technology." *The International Journal of Technology, Knowledge and Society*: Vol. 2, Num. 6.

(April 2007) "Midnight in the Anglo-American Metropolis: The Commonalities of Interpreting Urban Space, Envisioning Ruins and Visualizing Landscapes in the Tradition of Samuel Johnson and James Howard Kunstler." *The International Journal of the Humanities*: Vol. 4, Num. 9.

(May 2003) "An Emerging Electronic Rhetoric of the Body: Arguing the Feminine in Cyberspace" A conference paper co-authored with Christine Tulley and published in the 50th Annual Conference of the Society for Technical Communication (STC) Proceedings.

PEER-REVIEWED CONFERENCE PRESENTATIONS

(March/April 2016) "Strange Places, Faces, and Spaces: Public Rhetoric(s) and 21st Century Social Activism." A joint panel presentation and discussion forum at the 2016 National Annual Conference for the College English Association, Denver, Colorado.

(March 2016) "Moving Past "Death by PowerPoint:" Matching the Situation to the Audience in Slideware Presentations" A joint panel presentation and discussion forum with Cheri Hampton-Farmer, Mary Jo Geise, and Tabitha Clawson at The University of Findlay Teaching Symposium, The University of Findlay, Findlay, Ohio.

(June 2015) "So There's No Chatroom? Experiences Navigating Pedagogical and Administrative Transitions to Online Asynchronous Course Delivery in a Humanities Program" An individual presentation for the 13th Annual International Conference on New Directions in the Humanities, Vancouver, British Columbia, Canada.

(May 2015) "Where's the Teacher in This Class?": Our Experiences Navigating the Pedagogical and Administrative Transitions to Online Asynchronous Course Delivery A joint panel presentation and discussion forum with Heather Riffle, Coordinator for Online Delivery, Executive Assistant for Academic Affairs, and Tony Goedde, Registrar, Director of Institutional Research at The University of Findlay Teaching Symposium, The University of Findlay, Findlay, Ohio

(April 2015) "The Social Nature of (Re-)Presenting a 'Self:' Role Playing, Social Networking, and Identity Formation in the Digital Age" An individual presentation at the 2015 National Conference for the Popular Culture and American Culture Association, New Orleans, Louisiana.

(March 2015) “But I’m Only a Peer: The Evolving Role of the English Department Chair in the 21st Century.” An individual presentation at the 2015 National Annual Conference for the College English Association, Indianapolis, Indiana.

(March 2015) “So There’s No Chatroom?: Our Experiences Navigating the Pedagogical and Administrative Transitions to Online Asynchronous Course Delivery at the University of Findlay.” A joint panel presentation and discussion forum with Heather Riffle, Coordinator for Online Delivery, Executive Assistant for Academic Affairs, and Tony Goedde, Registrar, Director of Institutional Research at The University of Findlay Teaching Symposium, The University of Findlay, Findlay, Ohio.

(June 2014) “Technical Communities: Using DALN Narratives for Investigative Perspective.” A joint panel presentation and workshop with Dr. Elkie Burnside and Ms. Lori Raborg at the Computers and Writing Conference, Washington State University, Pullman, Washington.

(April 2014) “At the Intersection of Pedagogy and Practice: An Inquiry into the Narratives of Science Writers and Technical Communicators.” A session presented at the 2014 Conference for the College English Association of Ohio, Youngstown State University, Youngstown, Ohio.

(October 2013) “But I’m Not Getting Any Hits’: One Institution’s Experience Using Social Media to Effectively Connect Students to Employers.” A session presented at the 2013 Annual International Convention for the Association for Business Communication, New Orleans, Louisiana.

(April 2013) “Polybiography in the WC: Navigating the Individual/Communal Binary Via Social Networking Narrative Archetypes.” A session presented at the 2013 East Central Writing Centers Association Annual Conference, Clarion University, Clarion, Pennsylvania.

(February 2013) “Privacy, Consent, and Social Networks: Some Thoughts on the Market for Personal Information and the Least You Can Do to Protect Your Information.” A panel session presented with Dr. Chris Ward (Findlay), Dr. John McGrath (U of Pittsburgh) and Dr. Dawn Edmiston (Saint Vincent College) at the MBAA International Conference: Marketing Management Association, Chicago, Illinois.

(October 2012) “We Used to Be a Liberal Arts College: Embracing Institutional Realities from Discipline to Service.” A session co-presented with Dr. Erin Laverick, Dr. Chris Denecker, and Dr. Nicole Diederich at The Thomas R. Watson Conference held at the University of Louisville, Louisville, Kentucky.

(May 2012) “Digital Self-Presentation in the Age of the Template.” An individual session presented at the Rhetoric Society of America Annual Conference, Philadelphia, Pennsylvania.

(March 2012) “The Mobile Writing Center: One University's Experience Using Workshop Events to Increase the Profile of the Writing Center.” A session co-presented with Dr. Nicole Diederich and Adam Houser at the 2012 East Central Writing Centers Association Annual Conference, Indianapolis, Indiana.

(November 2011) “Tutoring Reluctant Writers: One University’s Experience with Professional Program Majors.” A session co-presented with Stephanie Springer at the 2011 Conference of the College Reading and Learning Association, San Diego, California.

(September 2011) “Social Networking Filtering Systems and Privacy Issues: The Least You Need to Know.” A session presented at the Ohio Communication Association 75th Anniversary Conference at The University of Findlay, Findlay, Ohio.

(May 2011) “Early Manifestations of the Autobiographical Impulse in Cyberspace.” A session presented at International Journal of Arts & Sciences (IJAS) Conference for Academic Disciplines at Ryerson University, Toronto, Canada.

(April 2011) “‘Friending’ The Writing Center: Pratsfalls and Pitfalls of Using Social Networks As An Extension of The Writing Center.” A session co-presented with Adam Houser at the National Tutoring Association Annual Conference in Anchorage, Alaska.

(October 2010) “Epic Fail!: What Narrow Understandings of English Mean for Students in Class and on the Job.” A session co-presented with Dr. Erik Hayenga and Dr. Erin Laverick at The Thomas R. Watson Conference—Working English in Rhetoric and Composition: Global-Local Contexts, Commitments, Consequences held at the University of Louisville, Louisville, Kentucky.

(October 2009) “An Exhibitionist’s Paradise: Digital Transformations of the Autobiographical Impulse.” A paper presented at The Seventh International Conference on the Book at the University of Edinburgh, Edinburgh, Scotland.

(May 2009) “Highlights of the Mini Grant Program as Sponsored by The University of Findlay’s Center for Teaching Excellence.” A poster presentation given at the second bi-annual SEED Conference: The University of Findlay’s Conference on Teaching, Learning and Technology Centers (TLTCs).

(January 2008) “Tugging at the Ivy: Acknowledging the Emergence of a Permanent Instructor Class at the American Four-Year Research University.” A paper presented (virtually) at The World Universities Forum, Davos, Switzerland.

(January 2008) “Is There *Techne* in My Logos? On the Origins and Evolution of the Ideographic Term Technology.” A paper presented at the Fourth International Conference on Technology, Knowledge and Society, Boston, Massachusetts.

(May 2007) “Highlights of The University of Findlay’s Online Certification Program.” A presentation given at the inaugural SEED Conference: The University of Findlay’s Conference on Teaching, Learning and Technology Centers (TLTCs).

(January 2007) “Selling Your Soul to Become a Gumshoe?: *Angel Heart* and the Continuity of the Myth of the Film Noir Hard-Boiled Detective.” A paper accepted for presentation at the Fifth Annual Hawaii International Conference on Arts and Humanities, Honolulu, Hawaii.

(July 2006) “Midnight in the Anglo-American Metropolis: The Commonalities of Interpreting Urban Space, Envisioning Ruins and Visualizing Landscapes in the Tradition of Samuel Johnson and James Howard Kunstler.” A paper presented (virtually) at the Fourth Annual International Conference on New Directions in the Humanities, Tunis, Tunisia, Africa.

(January 2005) “Selling Cyberspace: An Analysis of the Role of Print Advertising in Marketing the Internet to the American Public.” A paper presented at the Third Annual Hawaii International Conference on Arts and Humanities, Honolulu, Hawaii.

(January 2004) “Print Culture, Digital Media and the Death of Paper.” A paper presented at the Second Annual Hawaii International Conference on Arts and Humanities, Honolulu, Hawaii.

(May 2003) “Teaching Technical and Professional Writing to Engineers.” Workshop presented at the 50th Annual Conference of the Society for Technical Communication, Dallas, Texas.

(May 2003) “An Emerging Electronic Rhetoric of the Body: Arguing the Feminine in Cyberspace.” A paper co-presented with Dr. Christine Tulley at the 50th Annual Conference of the Society for Technical Communication, Dallas, Texas.

(May 2001) “Training Scientific Communicators for the Global Workplace Environment.” Panel discussion presented at the 48th Annual Conference of the Society for Technical Communication, Chicago, Illinois.

(February 2001) “Confrontation Skills: Communicative Approaches.” A workshop presented at the 10th Annual Leadership Academy, Bowling Green, Ohio.

(May 2000) “Where Do Technical Writers (Communicators) Come From? A Modest Search to Find a Suitable Home for Technical Communication.” An essay presented at the Northwest Ohio STC Chapter, Bowling Green, Ohio.

INVITED SPEAKING ENGAGEMENTS AND LECTURES

Invited Guest Speaker (April 2013) “Waiting for Web 3.0: Emerging Trends and New Directions in Digital Self Presentation.” Flag City Morning Rotary Club, Findlay, Ohio.

Forum Speaker, CTE Teaching Academy (March 2012) “Creative Deviations or What I Did with My Sabbatical.” The University of Findlay, Findlay, Ohio.

Visiting Scholar Lecture (November 2011) “Digital Self-Presentation in the Age of the Template.” New Mexico State University, Las Cruces, New Mexico.

Guest Scholar Lecture (April 2011) “Digital Transformations of Autobiography and Autobiographical Texts (or Some Brief Thoughts on the Origins of Social Networking).” Case Western Reserve University, Cleveland, Ohio.

Forum Speaker, CTE Teaching Academy (November 2009) “My Experiences as a Guest Scholar of the Viet Nam National University: Laying the Foundations for an International Student Exchange.” The University of Findlay, Findlay, Ohio.

Forum Speaker, CTE Teaching Academy (October 2009) “UF in Costa Rica: An Interdisciplinary Faculty Collaboration on Ecology and Conservation.” The University of Findlay, Findlay, Ohio.

Distinguished Visiting Scholar Lecture Series (June-July 2009) “Defining Western Autobiography from St. Augustine to *facebook*.” Vietnam National University, University of Social Sciences and Humanities, Ho Chi Minh City, Vietnam.

Distinguished Visiting Scholar Lecture Series (June-July 2009) “Analyzing Your Audience: Technical and Scientific Writing in the US.” Vietnam National University, University of Social Sciences and Humanities, Ho Chi Minh City, Vietnam.

Distinguished Visiting Scholar Lecture Series (June-July 2009) “Survey of Literature: An Overview of Literature Classes at The University of Findlay.” Vietnam National University, University of Social Sciences and Humanities, Ho Chi Minh City, Vietnam.

International Visiting Scholar, Panel Discussion Leader (June 2007) Humboldt University, Berlin, Germany.

Featured Speaker, Town and Campus Lecture Series (February 2006) “825 Miles or Bust: A Journey across Florida to Raise Funds and Awareness for People with Physical and Mental Disabilities” The University of Findlay, Findlay, Ohio.

Guest Speaker (June 2005) “Negotiating Boundaries: Bridging Academic Gaps with Technical Communication.” Okayama University, Okayama, Japan.

PEER-REVIEWING/EDITING/ASSESSMENT

Peer Review: Scholarly Manuscripts

Stulman, Louis. *Jeremiah*. Nashville, Tennessee: Abingdon Press, 2005.

Peer Review: Academic Journals

a/b: Auto/Biography Studies (2013)

Journal of the College Reading and Learning Association (2012)
Journal of Technical Writing and Communication (2010)
Journal of Biography and Autobiography (2008)
Journal of the World Universities Forum (2008)
The International Journal of Technology, Knowledge and Society (2008)
The International Journal of the Humanities (2006)

Peer Review: Conference Presentation Proposals

NCTE Annual Conference (2014, 2015, 2016)
Sigma Tau Delta English Honor Society Conference (2013, 2014)
Association for Business Communication Annual Conference, New Orleans, LA (2013)
The College Reading and Learning Association Annual Conference, Houston, TX (2012)
The College Reading and Learning Association Annual Conference, San Diego, CA (2011)
The International Conference on the Book, Edinburgh, Scotland (2009)

Peer Review: Textbooks

Current Issues and Enduring Questions, 10th Ed. Boston: Bedford/St. Martin's (2015)
The McGraw-Hill Guide: Writing for College, Writing for Life. New York: McGraw Hill, Inc. (2013)
Writing Matters: Purposeful Paragraphs and Effective Essays. Boston: Pearson, Inc. (2011)
Literature: Reading to Write, Howells, Elizabeth. Boston: Pearson, Inc. (2011)
Strategies for Technical Communication, Lannon, John M. and Laura Gurak. Boston: Pearson, Inc. (2009)
Professional Writing in Context. New York: McGraw Hill, Inc. (2005)

Peer Review: Web Text and Learning Module Reviews

Connect Composition. New York: McGraw Hill, Inc. (2012)
Connect Reading. New York: McGraw Hill, Inc. (2012)
Connect Writing. New York: McGraw Hill, Inc. (2012)

Editing: Published Edited Collections

Rife, G.S. "Impacts of tsunami events on ecosystem services provided by ben-thic macroinvertebrate assemblages of marine coastal zones." *Tsunami Events and Lessons Learned*. Kontar, Yev; Santiago-Fandino, V.; Takahashi, Tomoyuki (Eds.) Springer: New York, 2014, pp 147-160.

Assessment: Scholarships and Awards

Phi Kappa Phi International Honor Society, National Fellowship Committee (2015, 2016)
NCTE Norman Mailer Poetry and Fiction National Awards (2014, 2015)
Sigma Tau Delta, Annual Convention Awards (2014, 2015)
Phi Kappa Phi International Honor Society, Love of Learning National Scholarship Committee (2012)

DEPARTMENT-LEVEL AND DISCIPLINE-RELATED SERVICE

Chapter Sponsor, Sigma Tau Delta (2013-2016)

Slippery Elm, Advisory Board (2012-present)
Slippery Elm, Treasurer (2012-2014)
Chair, Faculty Hiring Committee, English Department (2013)
Member, Faculty Hiring Committees, English Department (2008, 2010)
Academic Portfolio Review Committee (2012-present)
Master of Rhetoric and Composition Exploratory Committee (2011-2012)
Slippery Elm, UF National-level Literary Journal Committee (2012)
Richard L. Gebhardt Writing Awards Committee (2002-present)
G.G. Bruer Creative Writing Awards Committee (2003-2008)
Envoy (UF Literary Magazine) Panel of Faculty Evaluators (2002-2005)
Master of Professional Communication (MAPC) Committee (2010-2011)
Poster Judge, Symposium for Scholarship and Creativity (2010)
Faculty Sponsor, Symposium for Scholarship and Creativity (2010, 2011)
Ronald M. and Deanna Tulley English Scholarship Fund Committee (2004-2007)
Writing Program Core Textbook Selection Committee (2003, 2005, 2007)

UNIVERSITY-LEVEL SERVICE

100% Oilers Committee (fundraising for the University employee campaign)
University of Findlay Environmental Suitability Committee (2016-present)
University Diversity Task Force (2015-Present)
Shiv Gupta College of Business Teaching Excellence Award Committee (2010, 2013, 2015)
Chair, Chairs Council (2013-2014)
Faculty Hiring Committee, COS—Environmental Science (2013, 2014, 2015, 2016)
Faculty Hiring Committee, COB—Accounting (2012-2013)
Faculty Affairs Committee, Elected COLA Representative (2010-2013)
Graduate Faculty Standards (2012-2014)
Phi Kappa Phi, UF Executive Council, Treasurer (2009-Present)
Assessment/Accreditation Steering Committee (2012-2014)
TLTC Faculty Roundtable Committee, Appointed COLA Representative (2012-2013)
New Media Major Exploratory Committee (2011-2012)
University Colleges Chairs Council (2012-Present)
COLA Chairs Council (2012-2014)
Faculty Senate Curriculum Committee (2012)
Faculty Hiring Committee, ESOH-SEEM (2011, 2012)
Higher Learning Commission—Criterion Four—Planning Committee (2011-2014)
University of Findlay Strategic Planning Committee, Sole Appointed COLA Faculty Representative (2010)
Selection Committee, Visiting Scholar—Vietnam (2009-Present)
Faculty Senate, Elected COLA Representative (2009-2012)
Faculty Development Committee, Elected University Representative (2008-2010)
Committee on Committees, Elected COLA Representative (2005-2012)
Teaching and Learning with Technology Round Table, Elected COLA Representative (2005-2009)
Phi Kappa Phi, UF Chartering Council (2009)

University of Findlay Faculty Ambassador and Guest Scholar, Faculty Cultural Exchange with USSH—National Social Sciences and Humanities University of Vietnam (Summer 2009)

Student and Faculty Tour Leader (Costa Rica)—a study abroad trip focusing on ecology and conservation with Dr. Tim Murphy, ESOH (2009)

Planning Committee for the SEED Conference: The University of Findlay's Conference on Teaching, Learning and Technology Centers (ILTCs) (2008-2009)

College Consortium on International Education: Germany and Europe in the New Century, University of Findlay Faculty Representative (2007)

Freshman Orientation and Move-in Staff, (2005, 2006, 2007, 2009)

Box City (Homelessness Awareness and Fundraising Campaign) Participant, UF (2006)

Commencement Ceremony Graduate Name Reader (2006, 2007)

Japan-USA—KAKE-Bridge Program, UF Faculty Representative (June-July 2005)

DISCOURSE COMMUNITY-LEVEL SERVICE

Phi Kappa Phi National Fellowship Committee (2015, 2016)

College Reading and Learning Association Conference Proposal Reviewer (2011, 2012)

Phi Kappa Phi National Love of Learning Scholarship Committee (2012)

Advanced Placement (AP) Essay Exam Scorer (Literature) (2008-present)

SAT and State Writing Competency Essay Exam Evaluator for KY, NC, NM, TX (2009-present)

Associate Editor, *The International Journal of the Book* (2009)

Associate Editor, *Scientific Journals International* (2008)

Associate Editor, *Journal of the World Universities Forum* (2008)

Associate Editor, *The International Journal of Technology, Knowledge and Society* (2007)

Associate Editor, *The International Journal of the Humanities* (2007)

ADVISORY BOARDS

UF Department of Communication Advisory Board (2016-present)

Curtain Raisers, The University of Findlay (Performing Arts) (2014-present)

Parent Advisory Committee, Liberty-Benton Elementary School (2014-present)

Slippery Elm (Literary Magazine) (2012-present)

PHILANTHROPY AND GENERAL COMMUNITY-LEVEL SERVICE

Hancock County Mentoring Connection, Community-based Mentor (2015-2016)

Hancock County Mentoring Connection, School-based Mentor (2014-2015)

Liberty Benton Elementary Schools, Library Volunteer and Teacher's Aide (2011-2014)

Outrun Ovarian Cancer, Team Captain and Fundraiser, (2008-present)

Tackle the Tower Fundraising Drive for the Ronald McDonald House (2005, 2006)

Gear-Up Florida Ride Fundraising Event, Push America (May 2005)

District Counselor for the State of Ohio, Pi Kappa Phi (2003-2005)

Chapter Advisor, Pi Kappa Phi, Delta Sigma Chapter, BGSU (2002)

Academic Advisor, Pi Kappa Phi, Delta Sigma Chapter, BGSU (2001-2002)

Faculty Advisor, Pi Kappa Phi, Delta Sigma Chapter, BGSU (2001-2002)

HONORS AND AWARDS

University of Findlay Distinguished Alumnus (2016)
Harriette Smith Ritz Award for Service to the University (2013)
The Richard E. Wilkin Faculty Chair in the College of Liberal Arts (2012-2013)
Faculty and Staff Appreciation Award, UF Softball Team (2009)
Graduate Fellowship, Case Western Reserve University (2001-2005)
Push America, Gear-Up Service Award (2005)
Recipient of TLTC Technology Development Grant (IPP) (2004)
Pi Kappa Phi Archon's Award (2001, 2003)

ACADEMIC AND PROFESSIONAL MEMBERSHIPS

Council of Colleges of Arts & Sciences
National Council of Teachers of English
Modern Language Association
Rhetoric Society of America
Association for Business Communication
Association of Teachers of Technical Writing
National Association of Science Writers
College Reading and Learning Association
Sigma Tau Delta English Honor Society
Phi Kappa Phi International Honor Society
Phi Delta Kappa Honor Society
Kappa Delta Pi Honor Society

RELEVANT NON-ACADEMIC WORK EXPERIENCE

Devon Consulting, Inc., Findlay, OH, *Owner and President* (June 2006—Present)

- Digital Media Consulting
- Writing Seminars
- Project Management
- Training Design and Implementation
- LMS Expertise

Recent and Ongoing Professional Relationships:

- AHIMA
Copy, style and content editing of health informatics educational materials
- Conoco Phillips
Designed, implemented and facilitated on-site training programs
- McGraw Hill
Developed and reviewed web-based materials for composition textbooks
- Case Western Reserve University

Designed and developed standard operating procedures, user-manuals, and department newsletters for the Environmental Health and Safety Department

The Department of Environmental and Occupational Safety, Cleveland, OH, Technical Writer (November 2004—April 2011)

- Wrote standard operating procedures (SOPs)
- Created and edited department newsletter
- Assisted with department website
- Designed instructional manuals
- Presented safety education seminars
- Assisted with training and certification for ESOH
 - *Related Skills:* Office (All programs), InDesign, Photoshop, Dreamweaver, HTML

Hart Associates, Maumee, OH, Assistant Editor (June 2001—April 2002)

- Edited print and electronic advertisements
- Proofread pre-production materials
 - *Related Skills:* HTML 4.0, Office 2000 (All programs), VBA, PageMaker, PhotoShop, Media 100, Publisher, Dreamweaver 4, RoboHelp Office X3

City of Toledo, Department of Public Utilities, Toledo, OH, Personnel Administrative Intern, Utilities Administration (June 2000—December 2000)

- Responsible for the development of print and electronic materials to recruit, initiate, and train new and current employees
- Created the new employee database with corresponding identification badges
- Developed numerous training and informational PowerPoint presentations using multimedia
- Maintained and updated department website
- Designed and wrote new intern orientation manual
- Developed new benefits brochure for prospective employees
 - *Related Skills:* HTML 4.0, Office 2000 (All programs), VBA, PageMaker, PhotoShop, Media 100, Corel Ventura, Corel Draw, Publisher, FrontPage