ABOUT THE SERVICE AWARD
Once per biennium, The Ray Sylvester Distinguished Service Award honors an individual who has provided sustained, non-compensated volunteer service to others beyond the realm of academia.

ELIGIBILITY
1. This award recognizes service over the course of one's professional career. To that end, students are not eligible for this award.
2. The nominee must have been initiated by February 1, 2015 and must be an active member with current dues paid as of February 1, 2020.
3. The nominee need not be affiliated with an academic institution.
4. The nominee cannot be a sitting Phi Kappa Phi board member, divisional president, member of the Distinguished Service Award committee or Society employee.
5. The service can be performed by a non-U.S. citizen and conducted in any country; the service cannot be part of the nominee's job description or position and cannot be the sole donation of money to a cause or organization.

HOW TO APPLY
Go to PhiKappaPhi.org/ServiceAward to access an online application and review submission instructions.

SELECTION CRITERIA
1. Distinguished record of dedicated, sustained service over many years to one or more causes or organizations.
2. Documented involvement of the nominee's participation in the service activities.
3. Demonstrated involvement of the nominee's participation in the service activities.
4. Evidence of demonstrated impact of the service.

DEADLINE
All materials must be submitted through the online portal on or before February 1, 2020.

PROCESS AND EXPECTATIONS
After the Board approves the recipient, nominees, presidents of nominating chapters or individual nominators will be informed of the results. The award recipient will be presented with a recognition citation, life membership, donation on their behalf and an invitation to the convention in August 2020. Travel, lodging and meal expenses incurred by the recipient in attending the convention will be fully reimbursed according to the Society travel policy.