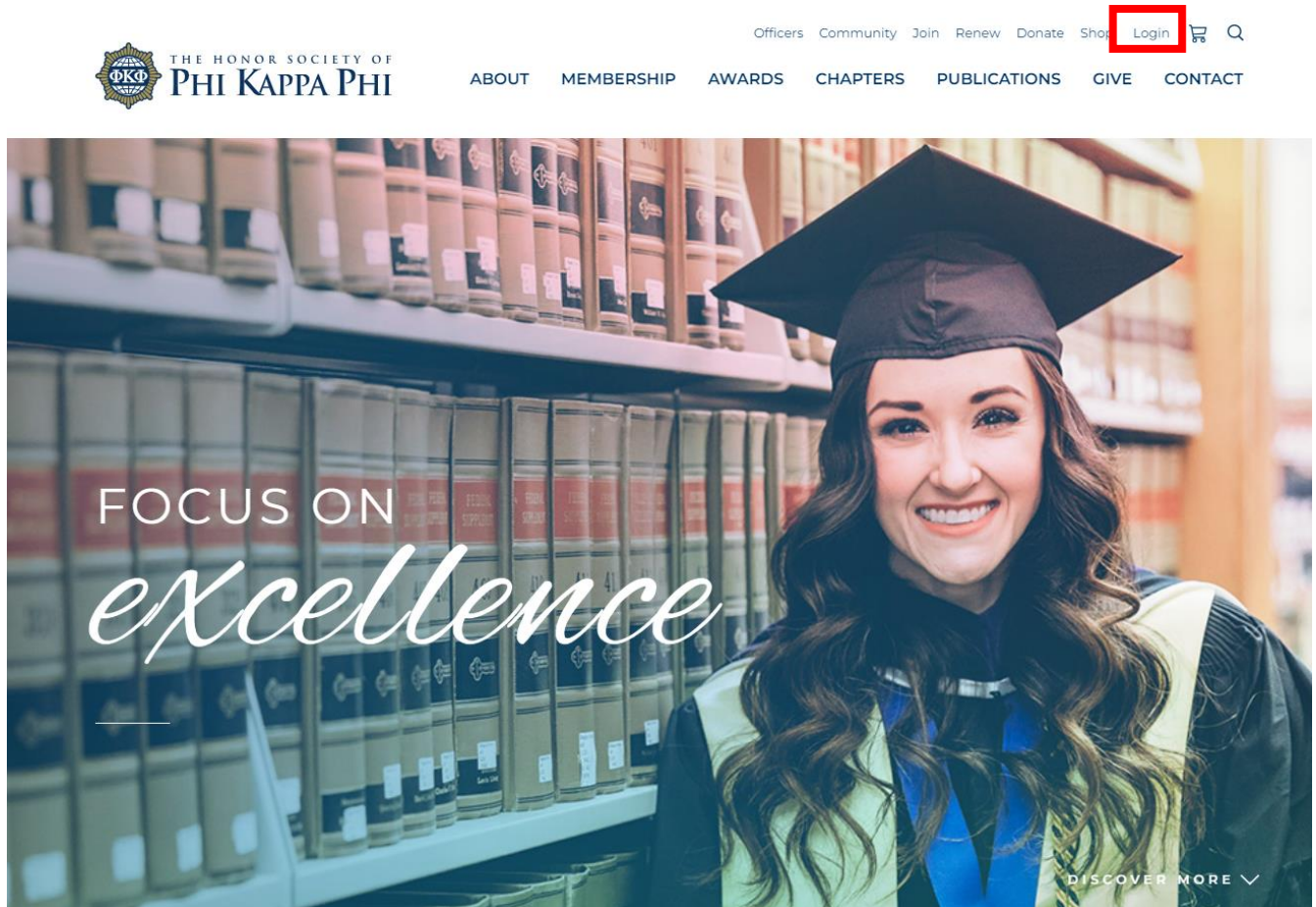


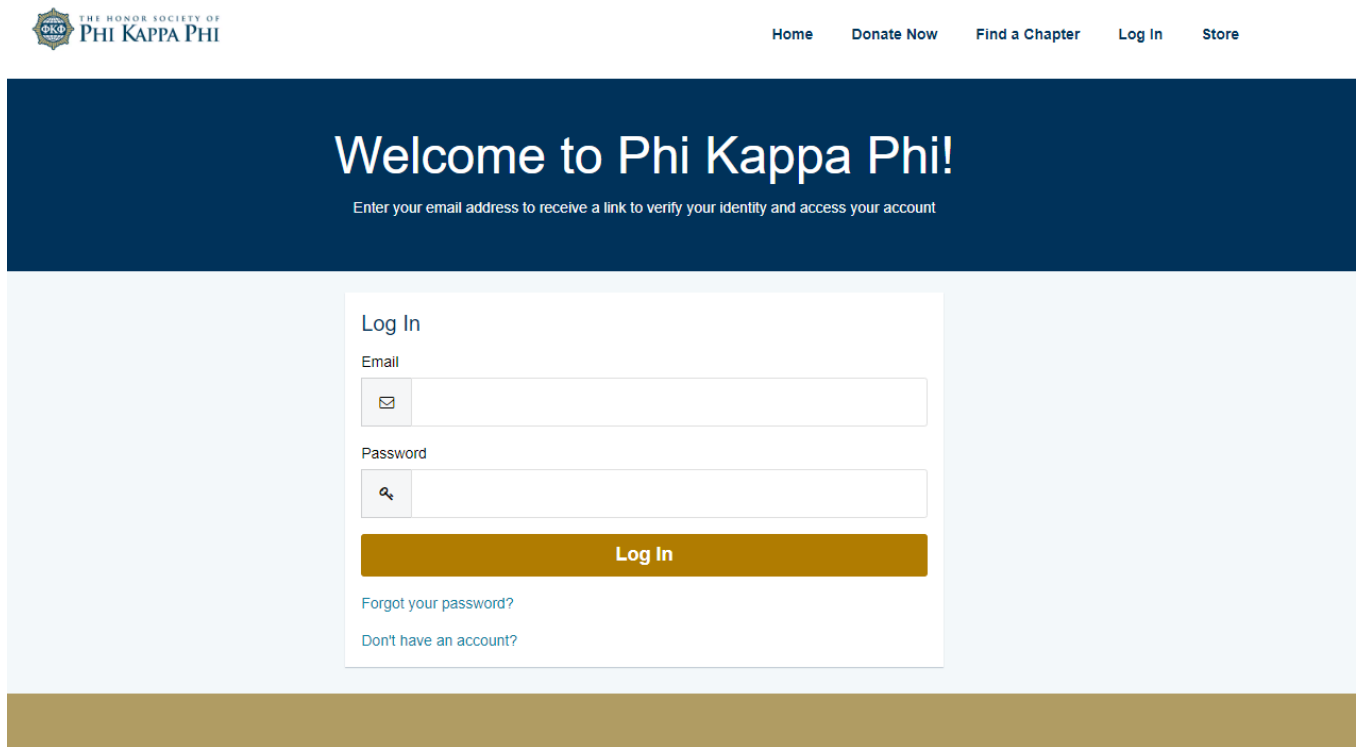
NIMBLE: HOW TO LOG IN

FIRST TIME NIMBLE USERS

1. Go to PhiKappaPhi.org and click on the top right part of the screen labeled "Login":

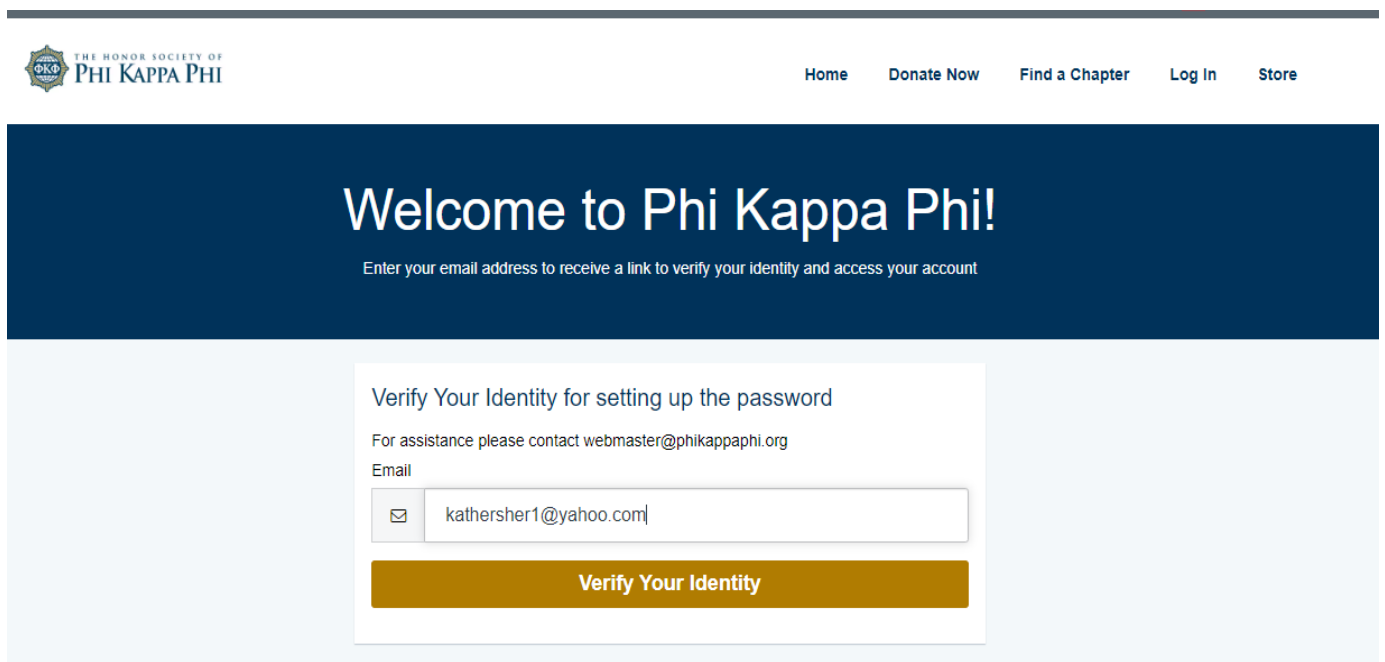


- The next screen will be a login screen for the Community Hub in Nimble:



The screenshot shows the Phi Kappa Phi website's login page. At the top, the Phi Kappa Phi logo and name are on the left, and navigation links for Home, Donate Now, Find a Chapter, Log In, and Store are on the right. A dark blue banner contains the text "Welcome to Phi Kappa Phi!" and "Enter your email address to receive a link to verify your identity and access your account". Below this is a white login form with the title "Log In". It includes an "Email" field with an envelope icon, a "Password" field with a key icon, a gold "Log In" button, and links for "Forgot your password?" and "Don't have an account?". A gold bar is at the bottom of the page.

- Click on "Forgot your password?" to establish a log in so that you can enter the new database. Only profiles active in the last ten years were transferred with login email from the old system.



The screenshot shows the Phi Kappa Phi website's verify identity page. The header and banner are identical to the login page. Below the banner is a white form titled "Verify Your Identity for setting up the password". It includes the text "For assistance please contact webmaster@phikappaphi.org" and an "Email" field with an envelope icon containing the text "kathersher1@yahoo.com". A gold "Verify Your Identity" button is at the bottom of the form.

You must use the email affiliated with your Phi Kappa Phi account that was established in the previous system.

If the system does not recognize your email, it could be that your membership hasn't been accessed in a long time so that profile is not currently accessible in our new system. If this is the case, please contact the national office using the following emails: members@phikappaphi.org, join@phikappaphi.org, or chapters@phikappaphi.org.

4. Once your email is entered, click the button labelled "Verify Your Identity", then check the email that you entered in order to access the personal profile in our new system, Nimble. After your identity is verified, you can make a new password to use moving forward. This will be the last time you use this process.

After this, you will be able to log in with these credentials from the PhikappaPhi.org page.