

THE HONOR  SOCIETY OF

PHI KAPPA PHI

NOTICE OF INTENT TO TRAVEL ON SOCIETY BUSINESS

Name: _____ Title: _____

Affiliation: Board Member Staff Other _____

Will travel between: _____ and _____

For the purpose of: Board Meeting Chapter Initiation Chapter Installation Chapter Visit
(Check all that apply.) Cluster Meeting Committee Meeting Fundraising Partnering for Success

List chapters visited: _____

Estimated transportation cost: _____

Date of departure: _____ Date of return: _____

Signature: _____ Date: _____

Please submit this form to:
Lourdes Barro
The Honor Society of Phi Kappa Phi
7576 Goodwood Boulevard
Baton Rouge, LA 70806

(225) 388-4900 FAX

THIS NOTICE MUST BE RECEIVED BY SOCIETY HEADQUARTERS BEFORE TRAVEL BEGINS.