

## Guidelines for Professional Obligations and Deportment in Conducting Elections for All Offices in The Honor Society of Phi Kappa Phi

The Honor Society of Phi Kappa Phi must set an unquestionable example in carrying out the selection of its officers at the chapter, regional, and Society levels. The following guidelines have been approved by the Board of Directors to govern the election process of officers at all levels within the Society.

The Honor Society of Phi Kappa Phi is a learned society which is comprised of individuals who are capable of evaluating, passing judgment, and making decisions when provided with pertinent facts and information. Members may also desire to seek and obtain additional information for unanswered questions pertaining to particular candidates.

In keeping with the high ideals of the Society during the course of elections held for local, regional, and Society offices, Phi Kappa Phi takes the following position.

- Chapters should encourage qualified members to seek nominations for open offices. A representative slate of qualified candidates is desirable for each office open for election so to provide voting delegates an opportunity to make a choice.
- Resumes of no more than two (2) 8 ½ x 11” pages in length should be prepared by each candidate for a Society or regional Phi Kappa Phi office. When the resumes have been prepared, they will be distributed at the appropriate time to the voting delegates. Each candidate will also submit one Letter of Nomination from the chapter president or an individual nominator (one page) and the Candidate’s Personal Statement (one page). **No other campaign materials shall be distributed or displayed, including computer graphic presentations.**
- Chapters, members, and/or official voting delegates are encouraged to contact declared candidates for their opinions, ideas, proposed plans, and positions on activities and topics concerning Phi Kappa Phi.
- Chapters, members, and/or official voting delegates should assimilate and evaluate all available information about a candidate or a proposed plan prior to making a decision and casting a vote.
- Members of Phi Kappa Phi will seek only one office for which the term would coincide with another Phi Kappa Phi office.
- Candidates for an office should conduct themselves in a manner that enhances the desired image of the Society.
- Overt or flagrant campaign tactics, similar to those commonly utilized in regular political elections must be avoided.
- No member, having good qualifications and desiring to seek an office through the prescribed election process, should be discouraged from doing so.

- Compliance with this policy will assure that capable, well-qualified members are selected for all offices in The Honor Society of Phi Kappa Phi. Candidates not elected should not be perceived as being unqualified. There will be other opportunities for them to seek an office within the Society. All members are encouraged to continue to make their contributions toward achieving the goals and enhancing the standards of The Honor Society of Phi Kappa Phi.

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