

THE HONOR  SOCIETY OF
PHI KAPPA PHI

STUDY ABROAD GRANT COMPETITION
APPLICATION INSTRUCTIONS

Before completing the application, please read all instructions and information carefully.

Fifty \$1,000 Study Abroad Grants are available each year.

DEADLINE

The complete application and all supporting documents must be postmarked on or before April 1, 2012. Materials postmarked after the deadline date will not be considered.

ELIGIBILITY (All requirements MUST be met)

1. The competition is open to Phi Kappa Phi members and non-members in all fields of study.
2. Your study abroad experience must begin between May 1, 2012 and June 30, 2013.
3. You must be enrolled as an undergraduate student at an institution that has an active Phi Kappa Phi chapter.
4. You must have a cumulative grade point average (GPA) of at least a 3.75 on a 4.0 scale (3.74 GPA does not qualify).
5. You must be accepted into an accredited study abroad program before April 1, 2012 and provide the letter of acceptance as part of your application.*
6. Your study abroad plan should relate directly to your academic preparation, potential career choice, or commitment to the welfare of others.

PREPARATION OF THE APPLICATION:

1. Applications and supporting documents must be typed. All handwritten documents will be disqualified.
2. Print the Letter of Recommendation Form two times and attach a completed copy to each letter.
3. Please answer each item on the application in the space allowed. Include all required official transcripts, letter of acceptance into the program, and letters of recommendation without any supplemental sheets or information (items may be mailed separately).
4. In your "Personal Statement," clearly (a) identify the goals you plan to accomplish if you are awarded a study abroad grant and (b) address the other topics indicated.
5. The letter of acceptance into an accredited study abroad program must be on organizational letterhead and signed by an official associated with the program.*

6. Complete the Applicant's Checklist — read and verify the Applicant's Certification, which indicates that you understand and accept the conditions under which the grant is awarded.

SUBMISSION PROCESS

1. Deadline: Completed applications and all supporting documents must be submitted to Phi Kappa Phi Society Headquarters with a postmark on or before April 1, 2012.
2. Results will be available by June 1, 2012.

IF SELECTED TO RECEIVE A GRANT

Recipients of the Phi Kappa Phi Study Abroad Grant will be required to:

- Provide a high-resolution color photo and brief biographical description for publicity purposes, which may include, but not be limited to, press releases, advertisements, Phi Kappa Phi publications both print and electronic, and any other venues used to promote and educate about The Honor Society of Phi Kappa Phi and/or its awards programs.
- Pursue the proposed study abroad project outlined in the application, unless prior approval of changes in plans is secured from Society Headquarters.
- Submit, on time, any reports required by Phi Kappa Phi and notify Society Headquarters of any circumstances that may alter your status during the time of the study abroad period.
- Use the grant to defray actual expenses (i.e., travel, lodging, food, etc.) related to the study abroad program.
- At the completion of the study abroad period, submit a summary report of accomplishment (approximately 350 words) to Society Headquarters within 45 days of your return.
- Disbursement of award will occur after July 1, 2012.

**If an official letter of acceptance is not available at the time of submission, then the applicant may obtain a letter from his or her school (on official letterhead) verifying the submission of an application and the student's intent to travel abroad.*